

FLORIDA BOARD OF ORTHOTISTS AND PROSTHETISTS GENERAL BOARD MEETING

DRAFT MINUTES

February 04, 2022, 9:00 A.M. EST



Brett Saunders, CPO, FAAOP, Chair
Janet E. Hartman, Chief
Kimberly Marshall, Executive Director



I. CALL TO ORDER

The meeting was called to order on Friday, February 4, 2022 at 9:00 A.M. EST by Kimberly Marshall, proposed Executive Director. Roll call was conducted by Kimberly Marshall.

Those present for all, or part of the meeting included the following:

MEMBERS PRESENT

Brett Saunders, CPO, FAAOP, Chair
Anne DuBois, CPO, LPO, Vice-Chair
Michael Wright, CPO, LPO
Lance A. Benson

MEMBERS ABSENT

Lance A. Benson

STAFF PRESENT

Kimberly Marshall, Executive Director
Janet Hartman, Chief of General Operations
Eric Pottschmidt, Program Operations
Administrator

BOARD COUNSEL

John B. Fricke, Jr, Assistant Attorney
General

COURT REPORTER

For the Record
850-222-5491

II. WELCOME AND APPROVAL OF NEW EXECUTIVE DIRECTOR – Kimberly Marshall

Motion: by Anne DuBois to approve Kimberly Marshall as the new Executive Director.
Second: by Michael Wright.
Vote: Passed unanimously.

III. REVIEW AND APPROVAL OF MINUTES

The minutes of the August 10, 2021 General Business Meeting were reviewed, and the following action was taken by the Board:

Motion: by Anne DuBois to accept the meeting minutes as written.
Second: by Michael Wright.
Vote: Passed unanimously.

IV. PROSECUTOR'S REPORT



<u>Case Status</u>	<u>Report</u> Date 4/8/2021	<u>Report</u> Date 8/2/2021	<u>Report</u> Date 1/28/2022
Total cases open/active in Prosecution Services:	1	4	3
Cases in Emergency Action Unit:	0	0	0
Cases under legal review:	1	2	0
Cases awaiting supplemental investigation/expert opinion:	0	0	0
Cases with PCP recommendation:	0	2	2
Cases where probable cause has been found:	0	0	1
Cases where DOAH has been requested:	0	0	0
Cases pending before DOAH:	0	0	0
Cases on Board meeting agendas:	0	0	0
Cases on appeal:	0	0	0
Cases older than one year: *	1	1	0

V. REPORTS (TS 00:05:13)

A. Chair's Report

No report.

B. Executive Director's Report

a. Legislative Update (TS 00:05:20)

Mrs. Marshall updated the Board on the ongoing legislative session, there is nothing in the session that is effective to the Board.

b. Financial Report

The Financial Report will be attached to the end of the minutes.

c. 2022 Delegation of Authority

The 2022 Delegation of Authority form had no changes from the previous 2021 Delegation of Authority.

Motion: by Anne DuBois to approve the Delegation of Authority as it is written.

Second: by Michael Wright.

Vote: Passed unanimously.



C. Board Counsel's Report (TS - 00:07:15)

- a. John Fricke, Jr. stated there was nothing to report. The rules that were submitted in 2020- 2021 are in effect.
- b. Florida Association of Orthotists and Prosthetists (FAOP) Letter 64B14-5.005, F.A.C., Mandatory Courses- CPR Certification.

Michael Wright noted he was in favor of keeping the CPR training as a requirement for Orthotists and Prosthetists.

Anne Dubois noted she was in favor of keeping the CPR training as a requirement for Orthotists and Prosthetists.

Brett Saunders noted that while he believes CPR is important, he was concerned that keeping this as a mandated requirement could be a barrier to license renewal, and suggested that it may be better to offer it as a credit option for continuing education, rather than mandate it.

Anne Dubois stated that she believed the benefits CPR provides outweighs the costs of certification.

Anne Dubois and Brett Saunders requested the Board office request more information from FAOP pertaining to the impact on businesses and licensees.

VI. COMMITTEE REPORTS

- A. Continuing Education – Anne DuBois
No report.
- B. Credentials – Brett Saunders
No report.
- C. Disciplinary Compliance – Brett Saunders
No report.
- D. Legislation – Anne DuBois
No report.
- E. Rules – Brett Saunders
No report.
- F. Probable Cause – Michael Wright
No report.
- G. Unlicensed Activity – Michael Wright
No report.
- H. Malpractice Committee – Brett Saunders
No report.

VII. RATIFICATIONS (TS00:19:01)

Anne DuBois stated she should be recused from ratifying Prosthetist & Orthotist Resident (3111), license number #5, James Fredrick. Prosthetist & Orthotist Resident (3111), license number #5, James Fredrick will be placed on the next agenda for ratification if a quorum exists.



After discussion, the following action was taken:

Motion: by Anne DuBois to approve all licenses for professions 3101-3111 excluding Prosthetist & Orthotist Resident (3111), license number #5, James Fredrick.
Second: by Michael Wright.
Vote: Passed.

VIII. OLD/NEW BUSINESS

No old or new business reported.

IX. ELECTIONS

Motion: by Anne DuBois to re-elect Chair and Vice-Chair to hold their same positions.
Second: by Michael Wright
Vote: Passed.

X. NEXT MEETING DATE - May 6, 2022 at 9:00 am EST – GoToMeeting

XI. PUBLIC COMMENTS – No public comments.

XII. ADJOURNMENT @ 9:23 A.M. EST