

**FLORIDA** | Board of Orthotists and Prosthetists

# Draft Meeting Minutes

**August 1, 2018**

Telephone Conference Call

Phone#: 888-670-3525

Participant Code#: 5134896685



**Brett Saunders, CPO, FAAOP**  
Chair

**Wayne R. Rosen, CPO, CPED, FAAOP**  
Vice-Chair

**C. Erica White, MBA, JD**  
Executive Director

**Wednesday, August 1, 2018 1:30 p.m.**

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**TAB 1. CALL TO ORDER** - The meeting was called to order by the Chair, Mr. Saunders, at 1:30 p.m. those present during the meeting included the following:

**Board Members:**

Brett Saunders, CPA, FAAOP – Chair (Lady Lake)  
Wayne Rosen, CPO, CPED, FAAOP – Vice-Chair (Davie)  
Lance A. Benson (Miami)  
Paul Weott, CPO (Bradenton)

**Board Counsel:**

Robert Milne, Assistant Attorney General

**Board Staff:**

C. Erica White, MBA, JD, Executive Director

**TAB 2. REVIEW AND APPROVAL OF MINUTES** - Mr. Saunders advised that the location for the January 12, 2018 meeting was incorrect, and the correct location was at the Radisson Hotel in Kissimmee, Florida. Ms. White stated that the minutes would be updated with the correct location. Motion to approve the minutes was made by Mr. Saunders. Motion was seconded by Mr. Rosen. Motion passed unanimously.

**TAB 3. CONTINUING EDUCATION** - Board members reviewed all three applications submitted by 1. the Florida Association of Orthotists and Prosthetists (FAOP), and no discussion was held. Mr. Rosen motioned to approve all applications. Motion seconded by Mr. Benson. Motion passed unanimously.

**TAB 4. REPORTS**

A. **Chair's Report** - *Brett Saunders, Chair* - No Discussion

B. **Vice-Chair's Report** - *Wayne Rosen, Vice-Chair* - No Discussion

C. **Executive Director's Report** - *C. Erica White, MBA, JD, Executive Director*

1. **Vote on New Executive Director** - Ms. White was appointed as the new Executive Director. Mr. Milne recommended that the Board approve the appointment of the new Executive Director. Motion seconded by Mr. Rosen. Motion passed unanimously.

2. **Annual Delegation of Authority** - Ms. White stated that she has already prepared the Annual Delegation of Authority for Mr. Saunders's signature.

3. **Proposed Meeting Dates** - Ms. White gave an overview of the 2019 proposed meeting dates. The Board would like to increase public participation by having the dates in conjunction to the annual meeting in August. The Board made corrections to the proposed July meeting date from July 26th, 2019 to July 31st, 2019.

- A. January 11, 2019 (Telephonic)
- B. July 31st, 2019 (Orlando)
- C. October 4, 2019 (Telephonic)Page 3 of 2

**D. Attorney General's Report** - Mr. Milne states that in Rule 64. B14-4.003 it includes Orthotists and Prosthetists; however, it omits the other three professional licenses. He suggested the Board conform the rules so that all 5 professional licenses will be effective. Mr. Milne suggested promulgating the rule. No discussion from Board. Motion to approve by Mr. Saunders. Motion seconded by Mr. Rosen. Motion passed unanimously.

Mr. Milne requested the Board to delegate the authority to sign the Annual Regulatory plan to Ms. White. Motion to approve by Mr. Saunders. Motioned seconded by Mr. Rosen. Motion passed unanimously.

Mr. Milne recommended the Board appoint Ms. White with the authority to certify whether a rule is in violation of the Board's Practice Act for new upcoming rules within the next year. Motion to approve made by Mr. Saunders. Motion was seconded by Mr. Rosen. Motion passed unanimously.

#### **E. Committee Reports**

1. Budget - No discussion
2. Continuing Education - No discussion
3. Credentials - *Brett Saunders* - No discussion
4. Disciplinary Compliance - No discussion
5. Legislation - *Wayne Rosen* - No discussion
6. Rules - *Brett Saunders* - No discussion
7. Probable Cause - *Wayne Rosen* - No discussion
8. Unlicensed Activity - No discussion

Board discussed the vacancies within the Continuing Education Committee and Unlicensed Activity Committee. Mr. Saunders suggested Mr. Weott consider filling the current committee vacancies. Mr Weott agreed to lead the Unlicensed Activity Committee.

#### **TAB 5. OLD BUSINESS / NEW BUSINESS**

No discussion

#### **TAB 6. NEXT MEETING DATE**

October 5, 2018 - Holiday Inn Crowne Plaza Downtown - Orlando, FL

#### **TAB 7. PUBLIC COMMENT**

Treasure of FHOP, had concerns with the laws and rules for medical errors and if they were approved for one or two hours. It was stated by Ron, representative with FHOP, that the law and rules for medical errors were approved for one hour and is currently effective.

#### **TAB 8. ADJOURNMENT**

Ms. White adjourned meeting at 1:53 p.m.