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**DEPARTMENT OF HEALTH
MEDICAL QUALITY ASSURANCE
BOARD OF ORTHOTISTS & PROSTHETISTS**

**MINUTES
GENERAL BUSINESS MEETING
By Telephone Conference Call**

**4042 Bald Cypress Way, Bin C07
Tallahassee, FL**

January 23, 2012

15 **CALL TO ORDER:**

16 Mr. Ronald Gingras, Chairman, called the meeting to order at 9:00 a.m. Those present for all or
17 part of the meeting included the following:
18

19 **MEMBERS PRESENT:**

20 Ronald Gingras, Chair
21 Hugh Panton, Vice-Chair
22 Tommy Chmielewski
23 Steven Mersch
24

25 **MEMBER NOT PRESENT:**

26 Erik Nilssen, M.D. (unexcused)
27

28 **STAFF PRESENT:**

29 Bruce Deterding, Board Executive Director
30 Sharon Guilford, Program Operations Administrator
31 Michele Jackson, Regulatory Consultant/Supervisor
32

33 **BOARD COUNSEL:**

34 David Flynn, Senior Assistant Attorney General
35 Office of Attorney General
36

37 **PROSECUTING ATTORNEY:**

38 Jeff G. Peters, Assistant General Counsel
39

40 **APPROVAL OF:**

41
42 The members reviewed and/or acted on the following:
43

- 44 • **Application for Licensure**

45
46 (Reference Attachment 1-a)
47

Rule 64B14-4.003, F.A.C.

48
49 (Reference Attachment 1-b)
50
51

1 No action taken.

2
3 **Internship/Residency Registration**

4
5 (Reference Attachment 2-a)

6
7 **Rule 64B14-4.005, F.A.C.**

8
9 (Reference Attachment 2-b)

10
11 **Mr. Gingras moved to file a Notice for Rule Change with the application and form number.**
12 **The motion was seconded and carried 4/0.**

13
14 **Mr. Gingras moved that the proposed rule would not have any adverse impacts on small**
15 **businesses and would not be likely to directly or indirectly increase regulatory costs to any**
16 **entity (including government) in excess of \$200,000 in the aggregate in Florida within 1 year**
17 **after the implementation of the rule. The motion was seconded and carried 4/0.**

18
19 **Registration Supervisor Update Form**

20
21 (Reference Attachment 3-a)

22
23 **Rule 64B14-4.100, F.A.C.**

24
25 (Reference Attachment 3-b)

26
27 **Rule 64B14-5.002, F.A.C.**

28
29 (Reference Attachment 4)

30
31 **Rule 64B14-5.005, F.A.C.**

32
33 (Reference Attachment 5)

34
35 **NEXT MEETING DATE – March 30th – Tallahassee**

36
37 **ADJOURNMENT:**

38
39 The meeting was adjourned at 1:20 p.m.