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**DEPARTMENT OF HEALTH
MEDICAL QUALITY ASSURANCE
BOARD OF ORTHOTISTS & PROSTHETISTS**

**MINUTES – DRAFT
GENERAL BUSINESS MEETING**

**4042 Bald Cypress Way
Tallahassee, FL**

February 28, 2014

General Board Business started: 11:05 a.m.

CALL TO ORDER:

Mr. Chmielewski, Chair, called the meeting to order at 11:05 a.m. Those present for all or part of the meeting included the following:

MEMBERS PRESENT:

Tommy Chmielewski, LPP, Chair
Ruphlal R. Gooljar, CPO, MA
Addam Griner, CPO
George Meyer
Brett Saunders, CPO, FAAOP

BOARD STAFF:

Anthony Jusevitch, Acting Board Director
Sharon Guilford, Program Operations Administrator
Edith Rogers, Regulatory Specialist II

BOARD COUNSEL:

Lynette Norr, Assistant Attorney General
Office of Attorney General

ELECTION OF OFFICERS:

Chair

Mr. Saunders moved to nominate Mr. Chmielewski as chair. The motion was seconded and carried 5/0.

Vice-Chair

Mr. Chmielewski moved to nominate Mr. Griner as vice-chair. The motion was seconded and carried 5/0.

APPROVAL OF MINUTES:

**November 15, 2013 – Telephone Conference Call
October 25, 2013 – Full Board Meeting**

1 **October 24, 2013 – Full Board Meeting**

2

3 **Mr. Griner moved to approve the minutes as presented. The motion was seconded and**
4 **carried 5/0.**

5

6 **General Business ended: 11:16 a.m.**

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8 **Applications started: 11:16 a.m.**

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10 **APPLICANTS PRESENTED FOR BOARD REVIEW:**

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Najmus S. Faruqui – Orthotic Resident

Mr. Faruqui was present but was not represented by counsel.

Discussion ensued.

Mr. Griner moved to approve Mr. Faruqui as an Orthotic Resident, with conditions of an administrative fine of \$100.00, payable within 60 days of the filing of the Final Order. The motion was seconded and carried 5/0.

The board requested staff to communicate with the NCOPE to receive a list of preceptors.

Ray Sanchez – Orthotic Fitter Assistant

Mr. Sanchez was neither present nor represented by counsel.

Mr. Griner recused himself from participating.

Discussion ensued.

Mr. Chmielewski moved to require Mr. Sanchez to appear before the board at one of the two next general business meeting failure to attend will result in the denial of licensure. The motion was seconded and carried 4/0.

The board requested to file a complaint against Mr. Sanchez's for possibly practicing without a license.

Clement B. Newbold – Orthotic Fitter Assistant

Mr. Newbold was present but was not represented by counsel.

Mr. Newbold addressed the board.

Discussion ensued.

Mr. Chw moved to approve Mr. Newbold as an Orthotic Fitter Assistant. The motion was seconded and carried 5/0.

Mr. Gooljar had to dismiss himself from the meeting.

Michael R. Tanguay – Orthotic Resident (Extension)

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2 Mr. Tanguay was present but and was not represented by counsel.

3
4 Discussion ensued.

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6 **Mr. Saunders moved to approve Mr. Tanguay's request for an extension. The motion was**
7 **seconded and carried 4/0.**

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9 **Alison E. Santos – Pedorthist**

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11 Ms. Santos was pulled from the agenda.

12
13 **RATIFICATION OF LICENSURE:**

- 14
15 • **Orthotists/Prosthetists**
16 (Sheila Cristina Mahar, POR 256 through Charles Sedillo Mata, PRO 264)
- 17 • **Prosthetist**
18 (Andrew Tyler Hocz, PRO 257)
- 19 • **Orthotists**
20 (Yong Choe, ORT 243 through Mark Allen Gibson, ORT 245)
- 21 • **Orthotic Fitter**
22 (Natalie Renee Coons, OF 243)
- 23 • **Orthotic Fitter Assistants**
24 (Ray Edward Collier, OFA 312 through Christopher John Felong, OFA 315)
- 25 • **Orthotic Residents**
26 (Stephanie Elizabeth Senjanin, ORTR 132 and Cyrus Benjamin Smith, ORTR 133)
- 27 • **Prosthetic Residents**
28 (Michelle Leigh Odefey, PROR 68 through Justin Damien Fernandez,
29 PROR 72)

30
31 **Mr. Chmielewski moved to approve the ratification lists. The motion was seconded and**
32 **carried 4/0.**

33
34 **Applications ended: 1:09 p.m.**

35 **General Business started: 1:09 p.m.**

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37 Mr. Gooljar returned.

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39 **CHAIR/VICE-CHAIR REPORT:**

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41 **Committee Assignments**

- 42
43 • **Budget – George Meyer**
44 • **Continuing Education – Tommy Chmielewski**
45 • **Credentials – Brett Saunders**
46 • **Disciplinary Compliance – Tommy Chmielewski**
47 • **Healthy Weight – Ruphlal Gooljar**
48 • **Legislative – Addam Grimer**
49 • **Probable Cause – George Meyer**
50 • **Rules – Brett Saunders**

- 1 • **Unlicensed Activity – Ruphlal Gooljar**

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3 **Future Agenda Items**

- 4
5 • Discussion of the possibility of including a 1 ½ year residency programs for orthotist and
6 prosthetist (information from ABC)
7 • NCOPE list of preceptors (update on communicating with Florida preceptors being
8 notified of the Florida residency requirements)

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10 **EXECUTIVE DIRECTOR’S REPORT:**

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12 No report.

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14 **BOARD COUNSEL’S REPORT:**

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16 **Rules Status Update**

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18 Ms. Norr provided an overview of the report.

19
20 **COMMITTEE REPORTS:**

21
22 **Budget – Tommy Chmielewski**

23
24 Mr. Chmielewski provided a brief report.

25
26 **Continuing Education – Tommy Chmielewski**

- 27
28 • **CE Providers & Courses Approved by Board Staff**

29
30 **Mr. Chmielewski moved to approve. The motion was seconded and carried 5/0.**

- 31
32 • **CE Integration Project – FYI**

33
34 Information only.

35
36 **Credentials –**

37
38 No report.

39
40 **Disciplinary Compliance –**

41
42 Mr. Chmielewski requested the board staff to have the compliance officer provide an update for
43 the next meeting.

44
45 **Healthy Weight – Tommy Chmielewski**

46
47 No report.

48
49 **Legislative –**

1 No report.

2
3 **Probable Cause –**

4
5 **Stats**

6
7 Information only.

8
9 **Rules – Tommy Chmielewski**

10
11 **Discussion of Rules:**

- 12
13 • **64B14-4.0015, F.A.C. – Security and Monitoring Procedures for Licensure**
14 **Examination (JAPC Letter and Rule)**

15
16 **Mr. Griner moved to repeal Rule 64B14-4.0015, F.A.C. The motion was seconded and**
17 **carried 5/0.**

18
19 **Mr. Gooljar moved that the proposed rule would not have any adverse impacts on small**
20 **businesses and the proposed rule would not be likely to directly or indirectly increase**
21 **regulatory costs to any entity (including government) in excess of \$200,000 in the aggregate**
22 **in Florida within 1 year after the implementation of the rule. The motion was seconded and**
23 **carried 6/0.**

- 24
25 • **64B14-4.115, F.A.C – Requirements for Renewal of Prosthetic or Orthotic**
26 **Residency or Internship (JAPC Letter; Application and Rule)**

27
28 **Change DH-MQA-1268, 2/2014**

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30 **Mr. Chmielewski moved to approve the changes to Rule 64B14-4.115, F.A.C., with**
31 **modifying the form number DH-MQA-1268, 2/2014; and to approve the application with**
32 **striking the ID Badge from the form. The motion was seconded and carried 5/0.**

33
34 **Mr. Chmielewski moved that the proposed rule would not have any adverse impacts on**
35 **small businesses and the proposed rule would not be likely to directly or indirectly increase**
36 **regulatory costs to any entity (including government) in excess of \$200,000 in the aggregate**
37 **in Florida within 1 year after the implementation of the rule. The motion was seconded and**
38 **carried 6/0.**

- 39
40 • **Rule 64B14-7.004, F.A.C. – Citations**
41 • **Rule 64B14-7.005, F.A.C. – Notice of Noncompliance**
42 • **Rule 64B14-7.007, F.A.C. – Mediation**

43
44 **Mr. Chmielewski moved to file Notice of Rule Development for the above rules. The motion**
45 **was seconded and carried 5/0.**

46
47 **Mr. Chmielewski moved that the proposed rule would not have any adverse impacts on**
48 **small businesses and the proposed rule would not be likely to directly or indirectly increase**
49 **regulatory costs to any entity (including government) in excess of \$200,000 in the aggregate**

1 **in Florida within 1 year after the implementation of the rule. Therefore, no impact on small**
2 **business only affects an individual. The motion was seconded and carried 6/0.**

3
4 **Unlicensed Activity –**

5
6 No report.

7
8 **NEXT MEETING DATE – June 27th – Tallahassee**

9
10 Information only.

11
12 **ANNUAL DELEGATION OF AUTHORITY**

13
14 Mr. Jusevitch requested the action to be taken at the next scheduled meeting.

15
16 **General Business ended: 3:00 p.m.**

17
18 **ADJOURNMENT:**

19
20 The meeting was adjourned at 3:00 p.m.